

Kitsap Saddle Club Work Party List

To do: on-going this month to prepare for winter.

Priority items in red

- 1) Re-connect and bury outlet pipe from small sump pump house to the open catch basin...secure outlet pipe to catch basin.**
- 2) Power snake or hydro jet buried drain line below arena...line from catch basin to small clean out at arena edge by stalls**
- 3) Blow off roof and clean gutters.**
- 4) If weather permits...paint touch up on building fascias and trims...prime and paint rebuilt kitchen hood chase on roof – touch up trim on buildings as needed.**
- 5) Turn off outside spigots and drain lines...wrap exposed water pipes and faucets**
- 6) Need money donations or materials donations to replace kitchen exterior walls**

Other items that are needed to be completed.

- ✓ Move dirt from compost pile and fill in low spots in the parking (grass) areas and where the new drain line was recently installed and at stall parking areas
- ✓ Cut back trees, stickers & bushes that is the perimeter of the property near parking and lower arena.
- ✓ Rake up leaves and branches...everywhere. Pick up all deadfall and branches in woods and trail...stock pile off trail.
- ✓ Clean out arena storage building and organize.
- ✓ Install new latch and handles on arena storage building.
- ✓ Cut back excess stickers and brush that surrounds the arena storage building.
- ✓ Organize and pick through all stored lumber and conduit – restack and secure.
- ✓ Drag and rake main arena and lower arena.
- ✓ *If we receive sand*, either donation or purchase help spread into low areas.
- ✓ *If we receive gravel* either donations or purchase help spread in main drive and cross over drive and all areas that are low or soft spots.
- ✓ Power wash sidewalks
- ✓ Re-paint main entrance club sign.
- ✓ Clean out and organize announcer tower...floors, counters and windows etc.
- ✓ Cut and clear excess stickers and brush from the hillside on the back of the club.
- ✓ Clean out and organize main storage building – dispose of unwanted or needed items.
- ✓ Install new latch and lock on the main club storage building.
- ✓ Clean out 1st floor storage room...organize and dispose of unwanted or needed items.
- ✓ Clean and organize the attic storage area...dispose of all unwanted and needed items.
- ✓ Clean kitchen cook top, grill, oven, triple sink and all counters, cabinets and floors.
- ✓ Clean bathroom fixtures, sinks, toilets, floors and windows, stall walls.
- ✓ Mop and clean club floors – wax or finish coat – bathroom, main room, dining room and kitchen.
- ✓ Clean rock and debris from conduit installed by the announcer booth and at other end in the J box. If this is achieved...try to pull through some 12g 3 wire and some 10-12g speaker wire in the cleared conduits. If speaker wire is pulled through...install speaker on pole at Rhoton's & McIntyre's Stall. If power wire is pulled wire into exterior rated GFI waterproof box...mounted on pole.
- ✓ Check and re-secure or replace any loose or damaged arena boards at the lower arena.
- ✓ Check all sound system and all exterior club speakers...get them working until we can afford replacement ones.
- ✓ Clean club house, cobwebs, window sills, tables, chairs, display case, bookcases, tv and stand. Hang parade plaques.
- ✓ Paint walls in men's bathroom. Paint walls in women's bathroom